

Budget Principles FY'08

Base Budgets:

1. Awards

Award budgets to be determined by the Awards Pool received from the NCI.

2. S&S

\$22,500 for all wet-lab positions allocated

\$22,500 for Howard Hughes; Cancer Prevention Fellows; and CRTP Fellows.

\$5,000 for Bioinformatics and scientific IT positions.

\$2,500 for Staff Clinicians, Senior Clinicians, Research Nurses, Nurse Practitioners, Physician Assistants, first year Clinical Fellows and other staff who are 100% clinical.

\$22,500 for second, third and fourth year Clinical Fellows that are assigned to a lab.

\$2,000 for Summer Students; to be allocated upon the appointment of a summer student.

Limit of one summer student per PI unless approved by a Deputy or SD.

Other positions to be considered at budget meeting

OOTC/Core S&S budgets to be considered at the budget meeting

3. Travel

\$3000 per Lab/Branch Chief

\$2000 per PI/SAIC PI and Senior Scientists and Clinicians

\$1000 per GS-13 level and above

includes Staff Scientist/Clinician; GS-13 SRA; and SAIC Scientist 1 & II

\$1000 for postdoc positions

SAIC Research Techs, Senior Research Techs, Research Associates and Research Assistants do NOT receive a travel allocation.

4. Training:

\$700 per allocated position for training

Funds in any of these categories may be reprogrammed without approval from the CCR.

Supplemental Budgets:

Funds for the following categories will be allocated as needed. Funding subject to review by the SD for Clinical Research and Director CCR. Funds provided for these purposes may not be reprogrammed without approval by the Director CCR.

1. Contracts

2. Animal

3. Clinical Protocols

4. Additional S&S Supplements

5. Equipment

Personnel Slots

1. When a Title 5 Lab Tech position becomes vacant the continued use of the FTE must be reviewed/approved by the Director, CCR, or SD for Clinical Research. Standard policy is to have no more than two lab techs per PI. Exceptions are considered by the SD.
2. When an SAIC position becomes vacant the continued use of the contractor slot must be reviewed by the CCR (Deputy Director for Frederick, Scientific Director for Clinical Research or Director CCR).
3. All overtime must be approved by CCR in advance or paid by S&S.
4. Labs/Branches requesting loaner FTEs for the purpose of converting/retaining fellows will be required to fund the difference in cost between the FTE salary/benefits and CRTA stipend. If a loaner FTE is requested for the purpose of retaining a fellow beyond five years, the difference in cost is figured on a first year CRTA stipend.

Rollover of Supplemental Funds (Interagency Agreements, Bench To Bedside, Grants, etc.)- we will be able to roll over supplemental funds for one year. Any roll overs beyond that time will require approval from the CCR.