

NCI-FREDERICK HAZARD COMMUNICATION PLAN

In keeping with current concerns about chemical safety in the workplace, the OSHA "Right-to-Know"(1910.1200) and "Lab Standard"(1910.1450) mandate that employers provide employees with specific information and training about hazardous chemicals used in the workplace. At NCI-Frederick, this information and training stems from three sources: new employee orientations; specific training provided by supervisors; and chemical labels and Material Safety Data Sheets (MSDS).

Safety conducts Hazard Communication training as part of the new employee orientation, which covers Right-to-Know and the Lab Standard. All new employees must attend. In addition, any current employees are invited to attend this training for a review of basic safety policies. This training is offered twice a month on Tuesday mornings in the Building 426 conference room. Please call EHS at x1451 for specific schedule dates and times or see <http://home.ncifcrf.gov/ehs/>.

In addition, supervisors must inform employees of the potential hazards associated with any chemicals used in the workplace. Note that many maintenance and office products contain hazardous chemicals. Employees working with hazardous chemicals must be instructed in safe work practices and in procedures for dealing with chemical accidents.

One mechanism for obtaining information about hazardous chemicals is reviewing chemical labels and Material Safety Data Sheets. The MSDS lists relevant safety information, including chemical and common names of any hazardous ingredients, their health hazards, route of entry, permissible exposure limits, emergency and first aid procedures, appropriate personal protective equipment (PPE), and precautions to be taken for safe handling.

Electronic access to MSDS information is available from many manufacturers, educational institutions, and other safety organizations. EHS may also be contacted for copies of MSDSs. For further information regarding Internet access to Material Safety Data Sheets, or other questions about the safe use of chemicals, call EHS at x1451.