

Regarding the classification of trends, we have:

- Eliminated the following "causes"
  - Design Evolution
  - Redesign
  - Planned Change
  
- Combined the categories of errors and omissions
  
- Added a category for market condition impacts

Trends serve to document all changes to the baseline and provide traceability of significant impact items, greater than \$50K, that require NCI approval and minor changes, which are absorbed by the current budget. The Trend Program (PMEP-G-0120) procedure will categorize trends per the following causes:

User Requested Change - A change requested by the Directorate /Division customer that causes significant project cost growth or schedule slippage.

Error / Omission - Cost, schedule, or technical requirements that were not included in the original estimate or errors that affect the current estimate.

Market Condition Impact- The amount above or below the project estimate for subcontract award. During competitive solicitation in the local market place, the award price as compared to the project estimate is noted as a change due to market conditions.

Unforeseen Condition - A change that was not known or could not have been known prior to the approval of the scope and commencement of work

Administrative Change - a zero cost change that typically transfers budget from one resource element to another (e.g. a budget change from construction to equipment. Administrative changes do not require NCI approval unless contingency reserve is being utilized. If contingency is impacted, project team approval is required.