

PME Timesheet Activity Code Listing

Direct Accounts (To be charged against Work Orders)

Time Sheet Activity Code	Types of Activity
DPM	Project Management Level of Effort
DPE	Preliminary Engineering Efforts leading up to issuance of the 15% Design Package. This includes developing Scope of Work, defining deliverables, and establishing engineering budget.
DCA	Calculations
DSP	Develop Specifications/Issue PR
DDD	Design/ Drawings. This includes walkdowns and related design activities supporting the issuance of drawings, not specifically attributed to calculation and specification tasks.
DCK	Checking. This includes resources needed to check calculations, specifications, and drawings.
DAE	Review of AE Deliverables. This is the consolidated hours spent in review of the various AE deliverables (15%, 35%, 65%, etc).
DCS	Support to Construction Activities
DSR	Review of Contractor Submittals
DCO	Closeout Activities including Startup/Acceptance and As Builts
DTR	Trend Program Support
DES	Development of Estimate Support
DSC	Development of Schedule Support
ZNA	Use this code when no other codes fit. I.E. Vacation, Sick Leave, etc.

Indirect Accounts (To be charged against engineering support/training tasks)

Time Sheet Activity Code	Types of Activity
IDC	Develop Design Criteria
ISS	Develop Standard Specs/Details
IPR	Develop Procedures
IFP	Facility Planning
IPA	Preliminary Assessments. This is typically assessing feasibility of a potential job before a work order is generated.
IAR	Audits/Reviews
ICI	Continuous Improvement/Lessons Learned
IDT	Discipline Training
IPT	Procedure/Process Training
ZNA	Use this code when no other codes fit. I.E. Vacation, Sick Leave, etc.

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Exhibit I(B)

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