From: Heckman, Dana (NIH/NCI) [E]
To: NCI DCTD Travel Planners;
Subject: Govtrip - Routing for Foreign travel issue
Date: Monday, January 25, 2010 8:29:30 AM

DCTD Travel Planners:

If you have tried to do a Foreign Travel in GovTrip, you have seen that the system originally required you to select 2 Conditional Approvers. DCTD did not have anyone on the list for the 2nd Conditional Approver, which obviously caused us some problems.

This was a problem caused by the original setup of GovTrip.

Jennifer Martin has now gone into GovTrip and removed the 2nd Conditional Approver requirement for DCTD foreign travel, so this should not cause you any more problems.

If you still have a problem selecting the routing for Foreign travel, please let one of the DCTD HPOCs (me, Nina Holden, Amber Lowery) know.

Thanks,
Dana Heckman