

Documents with Work Order Number or Project Code
 If a Document contains Work Order Number or Project Code, all departments are to enter it in the designated field of the applicable system (see chart below)

Document	System	Designated field
Blanket Order Releases	SmartStream	Project
Credit Card Purchases	P-Card System	Project / WO, Task, Shop
Invoices	SmartStream	Project
Purchase Orders	SmartStream	Project
Purchase Requests	SmartStream	Project
Maint Warehouse Requisitions	Maximo	WONUM
Shipping Request	Shipping Wizard	Project
Supply Warehouse Requisitions	Warehouse Online System	Project/Work Order Number
Time Cards	Unanet	Phase / Milestone